

MARLBOROUGH PTO

Marlborough Elementary School

Thursday, May 11, 2017

PTO Minutes (Recorded by Karen Sawyer)

Call to Order

Kimberly DiSomma called meeting to order at 7:04 pm

In attendance

Kimberly DiSomma, Melissa Jordan, Marin Ranta, Karen Sawyer, Jessica Winans, Dan White, Kim Kelly, Pam Farrington, Beth Schwartz

Reading of the Minutes

Karen Sawyer made a motion to dispose of the reading of the minutes. Jessica Winans seconded the motion. The motion passed unanimously.

Presidents' Report

Kindergarten Orientation Package: Kimberly DiSomma is pulling together PTO information to have available at the Kindergarten Orientation on May 18th and 19th. Package includes a letter to the parents, a brief summary of PTO events, one-page fundraising sheet, and information about the picnic.

Multi Cultural Day Recap: Kim Kelley said the feedback from the Irish Step Dancers on April 27 was very positive. Griffin Academy did great job and very affordable, kids really enjoyed it.

Board/Volunteer Positions 2017-18: Someone has shown interest in the open co-President position. We are going to send out a communication over the summer about open committee positions.

Goal for spending PTO Dollars: Kimberly DiSomma ask Dan and Kim what their number one priority is for PTO dollars. Dan said the next phase of the playscape is the number one priority but it is likely that it will have to be a 2-year project. With the budget still uncertain, the needs of the school might shift. He also said that Mr. Underwood was looking for funding to purchase some additional equipment, climbing ladders. He wasn't sure if he would approach the PTO for that funding. Marin Ranta asked if there are additional field trips that the school would want us to pay for? Dan and Kim said that the PTO funding Educational Enhancements and Science Day is so helpful.

Vice Presidents' Report

No vice presidents present at meeting. No update provided.

Secretaries' Report

The sixth-grade team thanked the PTO for the staff appreciation luncheon, so did Beth Schwartz. Pam Farrington thank the PTO for the flowers we sent to her.

Treasurers' Report

Marin Ranta reported on items that had been paid out since the last meeting. There were 5 teacher reimbursements paid out for the 2016-17 school year totaling \$498.57. There was the \$300 payout for the trivia company, \$200 for the step dancers for multicultural day, \$172 for the movie license, just over \$260 for food and drink for movie night, \$1,435 for the RedSox tickets, \$804 for the Science Center tickets, just under \$520 for staff appreciation flower supplies, \$862 for the staff appreciation massages, over \$300 in passes for RML, and \$180 for insurance renewal were the major payouts. Total monies paid out since last meeting totaled \$6,288.95.

Deposits since last meeting totaled \$8,406.43. There were \$1,192 from the Trivia Night, \$275 in RedSox ticket sales, \$1,620 from the Movie Night, \$332 from the Science Center and \$33.78 from AmazonSmile. The petty cash payouts for trivia night and movie night (\$200 and \$250 respectively) were returned and about \$250 from parent contributions. There was a net activity of \$2,117.43.

The balance in the checking account is \$23,575.89 and the Certificate of Deposit had current balance of \$9,077.72.

Kimberly DiSomma motioned to accept the Treasurer's Report, Jessica Winans seconded the motion. The motion passed unanimously.

Marin Ranta brought up the passes the PTO purchases for the Richmond Memorial Library. We have already purchased the state park passes. Nancy Wood has asked that we continue the Roger Williams Zoo, the Bearsley Zoo, New Britain Museum of Art, and the New England Air Museum. She has also asked that the PTO purchase a pass for the Lutz museum as well instead of the Stepping Stones Museum.

The CD that the PTO has comes up for renewal in April and this is a very busy time. Someone needs to discuss with the bank if will change it so it is no longer an automatic renewal. We also discussed the reason the CD was established in the first place. The only purpose of the CD is to be able to fund the educational enhancements for one year should the PTO no longer be an entity. Karen Sawyer motioned to accept the purchase of listed passes for the RML, Marin Ranta seconded the motion. The motion passed unanimously.

Principal/Assistant Principal Report

Kim Kelley said that everyone is getting ready for Science Day. The teachers are deciding what extra programs they would like to do on that day. Everyone is really excited about the dome that is going to be set up in the community room. SBAC testing has been going on and the kids have been doing really good with it. Field Day preparations are also getting underway. It is going to be a little different this year. They are going to set up zones, the kids will have a little more choice as to what they are doing. The Thursday letter will include the new Book Fair dates, the Box Top information, and the new budget vote dates.

Teachers' Representatives Report

Beth Schwartz said all the teachers are very thankful for the luncheon, the flowers and the massages. Julie Caron wanted to know if the PTO was going to fund the summer reading incentive again this year. It was confirmed that it was budgeted for.

Mrs. Uccello request for summer grant program funds: Patty Uccello thanked us again for the books we purchased for the 4th grade social studies curriculum, she said the kids are really

enjoying them. She has received a grant to travel the Mississippi River Region in support of the social studies curriculum. Unfortunately, the grant doesn't cover the cost of her bringing back artifacts and books that she can bring back to share with the students. She has requested up to \$750 from the PTO so she can purchase these things to bring back to share with the students. Karen Sawyer made a motion to approved up to \$750 for Ms. Uccello, Kimberly DiSomma seconded the motion. The motion passed unanimously. [KS1]

Committee/Group Reports

Science Center Ticket Sales: Karen Sawyer reported that we sold 67 tickets, about the same as last year. This results in about \$330 for the PTO. It is a really easy fund raiser we should continue to do it in the future.

Movie Night Recap: Jennifer Wall said there was a great turnout, over 200 tickets sold. Raffles were a huge success – the night made about \$1,600 after expenses.

Memorial Garden: Jessica Sobieralski is trying to get mulch. She also wanted to know if we could get a list of the trees and who they were named for. Also, we have a list of rules that is very specific and very old. We wanted to know if we could move away from some of the restriction of this list. Dan and Kim requested that we send it to them and they will review it.

Kindergarten Picnic: scheduled for June 7.

School Supply Update: Michelle hopes the flyer should go out soon. Due date for free shipping is June 10 but people can order up until July 12 but they will have to pay for shipping. Pack usually arrive sometime between August 21 – 23.

Scholarship Committee: Applications are due May 12th. Committee will meet and review and present the winner at the next PTO meeting.

Art Show: Taking place next week, Tuesday May 16th. They are a little short on volunteers both to work at the event and to supply food.

Staff Appreciation Luncheon/Flowers/Massages: Things went well all around. There was some concern that there wasn't going to be enough food but there was just enough. Not much left over but everyone seemed to have enough to eat.

Spring Book Fair/Ice Cream Social: The book fair had to be moved because of the budget vote. New dates are June 5 which will be a half day, through June 9th. The ice cream social will be on Tuesday June 6.

Box Tops Winner and prize: Contest ends on May 19th and winner will be announce on June 2. Brain Freezers has donated gift cards for the winning class.

New Business

No new business

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Adjournment –Meeting adjourned at 8:12 pm

Next Meeting: June 7th @ 7:00