

MARLBOROUGH PTO

Marlborough Elementary School
Wednesday, November 16, 2016
PTO Minutes (Recorded by Jessica Winans)

Call to Order

Kimberly DiSomma called meeting to order at 7:05 pm

In attendance

Kimberly DiSomma, Melissa Jordan, Jessica Roy, Marin Ranta, Karen Sawyer, Nancy Visco, Dan White, Kim Kelly, Beth Schwartz, Stephanie Garrett, Jessica Winans, Tracy Corey

Reading of the Minutes

Karen Sawyer made a motion to dispose of the reading of the minutes. Jessica Winans seconded the motion. The motion passed unanimously.

Nomination of Co-Vice President

Melissa Jordan has nominated Tracy Corey to be Co-Vice President because Denise Champagne has stepped down. A motion to make Tracy Co-Vice President was made by Melissa Jordan and seconded by Kimberly. The motion passed unanimously.

Presidents' Report

Ms. Uccello: Ms. Uccello is looking to use EET funds to provide a 2 day historical society event for 82 students. Nancy mentioned that an email went out to parents asking for money for the field trip so she may not need the money. Dan is checking to see what the status is.

Gathering on the Green: The PTO is serving cookies and hot chocolate during the town's Gathering on the Green on December 4, 2016 from 3:45-6:00pm. Kimberly said she will ask for volunteers to help out. Kimberly also mentioned getting some of the chorus kids to sing during the event.

Playground Cart Update: We still have \$177 to spend.

Vice Presidents' Report

EET – we are waiting on the 6th grade teachers to let us know what they want to do. Senora Natalia mentioned using the funds for a multi-cultural day during the last week of April. Some ideas being explored are getting Irish Step Dancers or Salsa dancers to come in. They are making calls to get more information and will let us know what they find out. They are also looking at other ideas for EET – maybe a tae kwon do presentation.

Secretaries' Report

Nothing new to report

Treasurers' Report

Jessica Roy provided an update. We made more than expected from Trunk or Treat and the bake sale. Jessica reported on items that had been paid out since the last meeting. \$1000 was paid out to Ms. Uccello for the books approved in June. \$330 was paid out to Marin Ranta in petty cash for Trunk or Treat. \$200 was paid out to Jessica Roy for petty cash for the bake sale. Total disbursements were \$1530. Several deposits were made from fundraisers this month, including Truist, Paw Print Magnets, Trunk or Treat and the Bake sale. The total deposits were \$5256.50.

The balance in the checking account is \$19,420.72 and the Certificate of Deposit had current balance of \$9,057.38.

Kimberly DiSomma motioned to accept the Treasurer's Report, Melissa Jordan seconded the motion. The motion passed unanimously.

Principal/Assistant Principal Report

Kim Kelley said they had a great Veterans Day assembly. The King Arthur Flour Company presentation was a huge success with the 4th grade class. Each child received a care package and was asked to bake a loaf of bread and return to school to give to our local food bank. They would love to do this again next year.

She also expressed that the teachers were getting very excited for the upcoming conference dinner.

Kim Kelley said when the 6th was at Winding Trails they were given a brochure from someone there that has started a company similar to what scientist Chris has done in past years. The information was going to be shared with the teachers as well. They wanted to say thank you again for the playscape, the kids are really enjoying it. They have posted new pictures on the website. Information about Trunk or Treat has been included in the Thursday letter. Dan White said the 6th graders are very excited about participating.

Teachers' Representatives Report

Karen Craig wanted to know if we needed teachers to help. Melissa Jordan said we could use ideas for Multi-Cultural day. Kimberly said I'm sure we can find some things that the teachers can help out with. She also wanted to make sure that all the teachers got the AmazonSmile letter.

Committee/Group Reports

Funds for Fun: The flyers went out and Audrey Skorski is going to send out reminders because the deadline is approaching. So far we have received \$925.

This time last year we had received \$1400 by now, and we made a total of \$1950.00

Audrey is looking for someone to do the Thank You cards for this project. They would need to draft a letter and send to each of the families. If anyone interested in this, if they could email Kimberly.

Trunk or Treat:

This was a huge success this year. We had record sales and ran out of many things. We need someone to volunteer to take over from Theresa in two years, who would shadow her next year. The tentative date for next year is 10/28/17.

A parent comment for next years planning, would be the School Play and Trunk or Treat Haunted House planning over lapped and was a pretty intense schedule. Kim Kelley stated that they usually try to keep them a little farther apart, just for that one reason, but this year it just didn't work out as they had hoped. Will definitely keep in mind for next year.

Election Day Bake Sale: Everything sold out very quickly. Karen suggested next year we set the time frame to go until 12:00. Another suggestion for next year is to just send out the forms through Thursday folders and collect numbers of contributions that way instead of worrying about duplicates and having some people go through signup.com.

Winter Book Fair: It's coming together but we are still looking for people to work on Wednesday during the ice cream social. Nancy also needs help breaking it down on 12/22/16 from 9:00-12:00. An email blast will go out asking for more volunteers. The teachers are signed up to come down two at a time which seems to work well.

Ice Cream Social: Melissa Jordan everything is all set for the social.

Conference Dinner: Jessica Winans is in charge of the conference dinner this year. We sent out an email asking for more contributions and many parents have emailed over the past few days offering to bring food in. It looks like we will have plenty for the dinner.

Giving Tree: Tracy said the giving tree is set and so far 15 teachers have made requests. Typically 3-4 per teacher. Mr. Underwood had some bigger things he was looking for that might need to be separate but he has lots of small items as well such as spot markers and flags for flag football. The nurses office is looking for a microwave as they have needed a new one for some time. Since that is a bigger item and we have money for teacher expenses, Kimberly made a motion to give the nurses office up to \$100 for a new microwave. Stephanie Garrett seconded the motion.

Trivia Night: We should look for an end of February/beginning of March to hold the event.

On Going Fundraisers:

Paw Prints

Still getting a few sales here and there

Box Tops:

Nancy said we received \$611.80 from box tops. Mrs. DiCostanzo's class won the school wide contest but there are multiple allergies in the classroom so she wanted to see if we can do an alternative to a pizza party. Suggestions were made to change the format of what can be won given the number of food allergies in the school. Possible options would be the winning class gets to choose between three options such as getting extra recess, getting scholastic dollars to spend at the book fair, and having a banner to go over the door of the winning class. We will discuss again in January after giving more thought and talking with teachers.

New Business

Wolf Pack Game Update:

Wolf pack flyer needs to be approved and the flyer will go home the week after and tickets will be handed out before we break for Christmas.

BOE Community Forum Meeting on November 3rd:

Kimberly gave an update on this meeting. She explained it was informal and a great meeting. Each board member introduced themselves, talked a little about their background, how long they were on the board, and some commented about their own families and children.

Kimberly highly recommended that people should attend any more Open Forum meetings. It gives the Board an opportunity to really speak and connect with the community. They answer all of your questions. The Board is planning on having another meeting, just not sure when. They were discouraged with the lack of turnout and are hopeful the next meeting will bring out more families.

Vote for Melissa Jordan to move up to Co-President Position:

Kimberly explained there was a recent change in our Co-President's position. Denise Champagne volunteered to step down, and according to our PTO By-Laws one of the Co Vice-Presidents would move up to Co President. Melissa Jordan has accepted this position and Kimberly made a motion to move Melissa from the Co Vice President position to the Co President position. Karen Sawyer second the motion and the motion passed unanimously.

Adjournment –Meeting adjourned at 8:10pm
Next Meeting: January 11th @ 7:00